

José Luís Agapito

Psychologist / Webdesigner / IT expert / Accountant

jlagapito@gmail.com

Summary

Graduated in Psychology in 2002, I started my professional activity as a vocational counsellor(2003-2005). I quickly managed to shift my focus to IT management, mainly database and webdesign with emphasis on open source tools, during my counselling experience at IOP.

The improvement of both personal and IT competencies led me to do some freelance webdesign projects and, beginning early 2006, a one year experience as Technical Secretary at SPNP, doing webdesign, scientific event organization and information provider for physicians and SPNP's website visitors.

Since September 2006 I am working at FCT, Portuguese governmental agency for science and technology. Started in project management (health sciences area), shifted to overheads accountant and currently doing IT management and data parametrization (SQL Server and Access) as well as intranet development.

I'm a driven and creative person, attracted by opportunities to maximize organizational performance in a day by day basis.

I like challenges involving personal contact and finding the right IT tool to maximize performance to allow co-workers a more productive and enjoyable experience.

Specialties

Psychology, project management, accounting, webdesign (html, css, sql, php), broad knowledge of the scientific research "state of the art", excellent writing skills, creativity, problem solving competencies and fairly good fingerstyle guitar skills.

Experience

Webdesigner / IT expert / Accountant at FCT - Fundação para a Ciência e Tecnologia

March 2007 - Present (1 year 9 months)

Overheads accountant

Database management (Access and SQL Server)

DPP (Scientific Programs and Projects Department) Intranet development and maintenance

Project management at FCT - Fundação para a Ciência e Tecnologia

September 2006 - March 2007 (7 months)

Scientific project manager (Health sciences area).

Analysis of project execution such as financial supervision, human and material resources control, support and consulting to both scientific researchers and institutional management personnel (institutions where the project is being developed).

Technical Secretary at SPNP - Sociedade Portuguesa de Neuropediatria

February 2006 - February 2007 (1 year 1 month)

SPNP is a public utility medical society aiming to provide to the general public and to professionals knowledge about meetings in neuropaediatrics and scientific advances in this field. As a technical secretary, I have done website development and maintenance, secretarial activities to provide information to parents and physicians, and to support in the organization of scientific meetings.

Vocational Counsellor at IOP - Instituto de Orientação Profissional

November 2003 - September 2005 (1 year 11 months)

Vocational guidance to 9th to 12th graders.

Webdesign activities and collaboration in the organization of IOP's activities (mainly seminars and Annual meetings)

Education

Instituto Superior de Ciências do Trabalho e da Empresa

Post-graduation, Human Resources Management, 2005 - 2006

Universidade de Lisboa

Master, Psychology, 1996 - 2002

Interests

Internet, web counselling, careers, management, open source, science, education, guidance, psychotherapy, web programming, music, guitar, photography, tennis, running

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